

Office of Pupil Transportation Safety

School Bus Driver Training File Requirements

Website location instructions

1. Go to msp.dps.mn.gov
2. Near the center of the page on the orange menu bar, click the Commercial Vehicles tab.
3. From the menu on the left side of the page, select School Bus Safety.
4. Save to your favorites

School bus CDL driver (M.S. 171.321 sub. 4 and sub. 5)

- Appendix A (behind the wheel evaluation)
- Appendix B (pre-trip evaluation)
- Appendix D (evaluator certification)
- Appendix E (survey test)
- Annual driving record check (MVR)
- Moving violation, suspension, revocation, disqualification notice. (Under "Other Forms/Links" bottom of the page)
- Appendix F Optional 8 hour training

NOTE: Controlled substance / alcohol (pre-employment, reasonable suspicion, random, post-crash) records are subject to review. These records may be kept separately from the general driver files if the district/carrier elects to do so.

Type III school bus driver

- Proof of Type III school bus driver initial training
- Appendix A1 (behind the wheel evaluation)
- Appendix B1 (pre-trip evaluation)
- Appendix D1 (evaluator certification)
- Copy of medical card (health card) (if applicable) (M.S. 171.02 sub 2b & 171.321 sub. 2)
- Annual driving record check (MVR)
- Moving violation, suspension, revocation, disqualification notice(s)

NOTE: Pre-employment controlled substance / alcohol are subject to review. These records may be kept separately from the general driver files if the district / carrier elects to do so.

School Activity Bus / Multifunction School Activity Bus

- Appendix A (behind the wheel evaluation)
- Appendix B (pre-trip evaluation)
- Appendix D (evaluator certification)
- Appendix E (survey test)
- Copy of medical card (health card) (M.S. 171.02 sub 2a & 171.321 sub. 2)
- Annual driving record check (MVR)

NOTE: Effective July 1st, 2010, a school activity / MFSAB was changed to allow a 14,500 lbs. gross vehicle weight rating / 15 passengers or less to be operated in Minnesota with a valid class D (passenger vehicle) license. (M.S. 171.02 sub 2a).